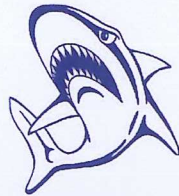




GOOD SPORTS



HENLEY FOOTBALL CLUB Incorp.



GOOD SPORTS

A Level 3 Goods Sports Club committed to providing a healthier environment for visitors, families & members.

## HEALTH AND SAFETY POLICY

This policy recognises that the **Henley Football Club Incorp. (HFC)** is responsible for the health and safety of all employees (including volunteers) in the workplace. In fulfilling this responsibility we have a duty to provide and maintain a working environment that is safe and without risks to health.

To meet the objectives of this policy, the HFC are committed to consult with employees and volunteers to ensure that health and safety issues are regularly reviewed.

The **HFC Executive Committee**, through the **OH&S Responsible Officer**, is committed to:

- Work to eliminate hazards and practices that could cause incidents, injuries and illnesses.
- Comply with all applicable health and safety acts and regulations (**OHS&W Act 1986**, the **OHS&W Regulations 1995**), as a minimum.
- Involve all people who work for HFC in identifying, assessing and controlling workplace hazards within the workplace.
- Undertake to help our people to achieve full recovery through prompt treatment and active rehabilitation programs following workplace illness or injury.
- Provide information, training and supervision for all employees in the correct use of plant, equipment, chemicals and other substances used within the workplace.
- Maintain an **OH&S Induction Register** of all staff and volunteers working within the club; that would ensure that they are suitably inducted into their obligations within this policy.
- *NB (This would seek to minimise the potential liability/litigation in the event of a workplace injury/claim.)* Be responsible for the effective implementation of this policy.

**HFC employees/volunteers** are required to:

- Have a duty to take care of their own health and safety and of others affected by their actions or omissions.
- Comply with safety procedures and directions.
- Not wilfully interfere with or misuse items or facilities provided in the interest of health and safety.
- Inform a member of the HFC Executive of hazards and incidents occurring at the workplace.

This policy will be regularly reviewed in the light of changes to the workplace and changes in legislation.

The HFC Executive Committee seeks co-operation from all personnel in creating a safe work environment.

### Policy Review

This policy will be reviewed every two years in conjunction with the other **HFC Policies and Procedures** to ensure they remain relevant, practical and that they reflect community expectations and legal requirements.

Signed Mark King  
Club Chairperson

Date: 15<sup>th</sup> March 2010

Signed David O'Sullivan  
Club President & OH&S Responsible Officer

Date: 15<sup>th</sup> March 2010