

## FEES FOR THE HIRE OF H.F.C. CLUBROOMS (2011) Henley Grange Memorial Oval, Atkin St, Henley Beach Licensed for 170 people plus outside covered area for 50 people

The clubrooms and associated facilities at the **Henley Football Club (HFC)** are available for hire by both club members and other groups for private functions. We are experienced with birthday parties, business workshops, conferences and other special events. For a tailor-made package, please contact Terry on 0400 905-203 or [bar&roomhire@henleysharks.com.au](mailto:bar&roomhire@henleysharks.com.au).

Our Bar Licence hours are Tuesday, Wednesday, Thursday and Friday midday-12pm, Saturday midday to 1pm (Sun) and Sunday 11am to 10pm. Hire of club facilities will be conditional that lessee abides by the **HFC's Smoke-free Policy**. The club facilities will remain smoke-free during the period of the lease. A smoking area can be established outside on request.

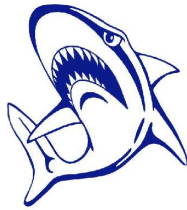
When alcohol is to be served, we will abide by all the requirements and laws of the *Liquor Licensing Act 1977*. When the bar is open, accompanied underage people are allowed on the premises only until 12 midnight. Other requirements are covered in our *Responsible Service of Alcohol Policy* (extracts on the next page). For a full copy contact Club President Dos O'Sullivan (0418 130-595) or go to [www.henleysharks.com.au](http://www.henleysharks.com.au)

Items* Note 50% discount for HFC members	Half Day \$ (inc GST)	Day / Night \$ (inc GST)
Hire of clubrooms (includes tables, chairs, stage) *	88.00	132.00
Bond (breakages, damage, extra cleaning)	110.00	165.00
Cleaning	66.00	99.00
Use of Kitchen (ovens, pie warmers, fridge, freezer)	33.00	55.00
Hire of Juke Box (continuous 'free' play)	110.00	110.00
Use of AV (Microphone, Projector, Screen, DVD) *	33.00	55.00
HFC staff/bar (per person, usually minimum of 2)	33.00/hr	
Ground coffee / hot chocolate machine self serve	3.00/cup	
Corkage on BYO alcohol	\$5 per wine/champers/premix spirits or longneck beer, \$3/stubbie or can, \$25 bottle neat spirits	
Biscuits and tea urn can be organised	To be determined according to order	
Meals/catering	To be determined according to order	

### \* Please note:

- All fees are GST inclusive.
- Not all fees are applicable at the one time; the final cost depends on your specific requirements.
- Half day is 1-4 hours, day is 5-8 hours, and night is after 6pm (usually maximum 6 hours).
- Our terms are strictly 14 days following the function or event. Bonds payable on night.
- Payment can be by Cheque payable to "**Henley Football Club**" or by EFT to:  
**BSB 633 000 A/c No: 138 606 785 (West Beach & Districts Community Bank).**
- The bond shall be paid in cash before the function commences, it will be returned following a check of the conditions of the facilities (i.e. no breakages, damage or cleaning requirements).
- Depending on the type of event and number/age of people attending (see next page), the hiring of security guards may be required at the hirer's expense – many of our customers use Weslo – call Julie on 8223-1450, [julie@weslostaff.com.au](mailto:julie@weslostaff.com.au) (\$43.45/hr including GST).





## **HENLEY FOOTBALL CLUB Incorp.**

**A Level 3 Goods Sports Club committed to providing a healthier environment for families, members & visitors.**

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### **RESPONSIBLE SERVICE OF ALCOHOL POLICY (Extract)**

As a provider of alcohol we recognise that we have a significant legal duty of care, both to the consumer and wider community. This policy aims to provide a basis for the responsible use of alcohol by the **Henley Football Club (HFC)** and this is seen as fundamental to the aims of the club.

#### **Use of the Facilities for Functions Organised by External Groups**

The **Clubroom Facilities** including the bar (licensed premises) can be utilised by external groups provided they comply with our Liquor License. These functions can include birthday or engagement parties, conferences, shows and other events.

A **fee (including GST)** for such events is charged to the Function Organisers for the hire of HFC facilities, bar staff and a bond for the cleaning of the facilities. As specified above, all HFC bar staff have undertaken **Responsible Service of Alcohol (RSA) training**.

For 21<sup>st</sup><sup>1</sup> and other birthday parties and other functions when **unaccompanied underage people** could be in attendance and alcohol is being served, the following additional requirements come into force:

- The local **Police Station** is advised of the purpose of the event and a club contact (Bar Manager) provided to them. They are asked to visit regularly to check on the event and the surrounding areas.
- Hire of **Security Guards** (up to three depending on the number of people attending the event) by the function organiser. Contact details for experienced security companies will be provided if requested.
- All people purchasing alcohol who have produced a **valid identification card** (with picture and date of birth) will be provided with an identifying stamp or bracelet. Regular checks will also be made on people consuming alcohol. A person consuming alcohol without a valid ID will be asked to immediately leave the premises and the surrounding grounds.
- Entry to the **licensed premises** will be controlled through a single door (an Emergency Exit door is also in the room). Alcoholic drinks can only be consumed in the licensed areas; these will be marked with signs, lines or external barriers.
- **Underage attendees** will NOT be allowed to return after leaving the premises. Security guards will be available to escort people to their vehicles if they need to pick up something.
- The Function Organisers will be responsible for **glass loss and any damage to the clubrooms and surrounds**, including a fee for cleaning up any vomit or other discharges.
- Where a **bar tab** is organised, participants will be asked to pay a minimal amount (\$2+) for alcoholic drinks to avoid 'free drinks' being offered and to limit the amount of alcohol consumed and wastage.

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<sup>1</sup> Due to past problems we no longer offer the clubrooms for 18<sup>th</sup> birthday parties.

## Why Not Use Some of our Sharks Sponsors for your Party, Celebration or Event

Hello,

The Sharks are privileged to have a number of local businesses that sponsor us. Please consider using them, thanks.

- BBQs, gas heaters, gas appliances – **GasWorks Findon** Adam & Zoe Roe 8235-2152
- Newspapers, lotto, stationary – **South Henley Newsagency** Phil Cole 8356-2527
- Photography - **City Festival Photography** Clark Rodda 1300-360-241
- Pool table, coin machines – **SA Leisure** Trevor 0414 552-000
- Groceries, vegetables etc - **Romeos Foodland** - Henley Beach Rd, Lockleys
- Pizzas & other Italian dishes take away or delivery - **La Pizzeria** – Mario 8235-0666
- Chicken, seafood burgers, fish n chips - **Chicken & Seafood HB** - Nigel 8353-7111
- Meats, eggs, sauces - **Fry's South Henley Meat Store** – Kevin Fry 8356-8235
- Beers & other drinks - **West End** – your local dealer
- Natural energy drinks - **EMV Energy Drink** – Darryl Panes 0407 700-788
- Pool & snooker with bar - **Chalkers Pool & Billiards**, Glenelg – Mick Delahunty 8376-0202.
- Balloons, face/body painting, clowns other entertainment - **Clownz R Us Entertainment–Clair** 8353-4898, 0421 794 613, [clownzrus@iprimus.com.au](mailto:clownzrus@iprimus.com.au), [www.clownzrusentertainment.com.au](http://www.clownzrusentertainment.com.au)
- Marquee & chairs - **All Party Hire** – Neil 0417 080-433 [www.allpartyhire.com.au](http://www.allpartyhire.com.au)
- Groceries, vegetables etc - **IGA Fresh** 16A Henley Beach Rd, HB 8353-1939
- Takeaway & heat serve meals - **Hurry Curry Bar, Henley** – Dominic 0431 398-301.

**MORE SPONSORS ARE LISTED ON OUR WEBSITE**

**[www.henleysharks.com.au](http://www.henleysharks.com.au)**

**PLEASE SUPPORT THE BUSINESSES THAT ARE SUPPORTING OUR CLUB**

# HFC Functions, Socials and Events Bookings for 2011

Please complete and  
Email to [president@henleypsharks.com.au](mailto:president@henleypsharks.com.au) or fax: 8358-4826

**Date & times**

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**Function details  
Contact**

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**Phone**

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**Email**

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**Numbers of adults, kids, families**

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**Bar details**  
(e.g. open, closed, no. of drinkers, BYO)

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**Security company**  
(Company, contact, hours, no. of staff)

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**Catering details  
Kitchen, BBQ or caterer**  
(Company, contact, hours, food type)

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**Entertainment details**  
(Band/DJ/Karaoke, contact, hours)

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**Other requirements**  
(AV, room layout, stage, lights)

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**Fees & charges**

	<b>Hire: \$..... Bond: \$..... Clean: \$.....</b> <b>Kitchen: \$..... Juke Box: \$..... AV \$.....</b> <b>Bar staff: \$..... Other: \$.....</b> <b>TOTAL: \$.....</b>
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