



GOOD SPORTS



**HENLEY FOOTBALL CLUB Incorp.**



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A Goods Sports Club committed to providing a healthier environment for families.

## SMOKE-FREE POLICY

The **Henley Football Club** recognises that passive smoking is hazardous to health and that non-smokers should be protected from exposure to environmental tobacco smoke.

Accordingly, the following policy shall apply to all players, coaches, officials, members, club visitors, club facilities, club functions and other activities undertaken by the club.

### General

**Sale of Tobacco** - Cigarettes and other tobacco products will not to be sold (including from vending machines) at any time, at or by the club.

**Coaches, Players and Officials** Coaches, players, officials and volunteers will refrain from smoking while acting in an official capacity for the club, both on the field and within buildings during game times. Smoke-free policy and protocol will be incorporated into the club's code of behaviour for coaches, players and officials.

### Facilities

All club facilities are to be completely smoke-free and shall include:

#### Indoor areas:

- Administration areas, meeting rooms, social rooms, bars, dining, eating and other office areas.
- Change rooms, utility rooms, medical rooms, storage rooms, property rooms, toilets and showers.
- Indoor spectator viewing and playing areas.

#### Outdoor areas:

- Spectator grandstands, stages and seated areas.
- Dining, catering and bar areas.
- Smoking does not occur within a 2 metre radius of entry / exit points to seated areas, toilets, change rooms, food outlets, bars, thoroughfares and playing areas.
- Cigarette butt bins will be provided at outdoor locations for smokers to dispose of cigarette butts before entering / re-entering smoke-free areas at club facilities.

\* A designated smoking permitted area is located at the north end of the veranda. This location will be signed and communicated to club members and patrons.

\* Leasing of club facilities will be conditional that lessee abides by the **Henley Football Club's** smoke-free policy. The club facilities will remain smoke-free during the period of the lease.

## Functions

All club functions, including social and official events (competitions, dinners, fundraising events and meetings – both senior and junior) will be smoke-free.

Where ever possible, all club functions held away from the club facilities are to be completely smoke-free and shall require an assurance from the venue management of compliance with the club policy before a booking is confirmed. Venue management will be asked to:

- Remove all ashtrays from venue where function is to be held.
- Enforce the smoke-free policy in the venue during the function.
- Not sell cigarettes (including vending machines) at any time during the function.

## Policy Communication / Promotion

Effective communication of club smoke-free policy is vital in establishing it's acceptance by our patrons, in minimising policy breaches and in developing a smoke-free culture.

The club will promote it's smoke-free policy regularly by:

- publishing a copy of the policy in club newsletters, on club notice boards and in printed member/player information.
- displaying a copy of the policy in the club social rooms.
- Ensuring invitations and advertising for all functions, meetings and events will be promoted as smoke-free.
- Periodic announcements to members at functions.
- Placing non-smoking signage in prominent locations of club facilities both indoors and outdoors.

All Committee Members, coaches, players and volunteers will be provided with an up-to-date copy of the club's smoke-free policy and will be requested to abide by, promote and monitor it's implementation.

## Non-compliance

All club committee members and other identified club personnel will monitor the smoke-free policy. Any non-compliance will be handled according to the following process:

- Explain the club policy to the person/people breaching the policy. Ask the person or people to either move to an area where smoking is permitted or to stop smoking.
- Continued non-compliance with the policy should be handled by the club committee member or other identified club personnel using their discretion to decide the appropriate action to be taken. Action may include asking the person/ people to leave the club facilities or function.

## Policy Review

This policy will be reviewed bi-annually to ensure it remains relevant, practical and that it reflects community expectations and legal requirements.

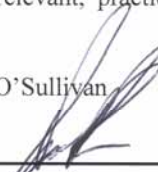
Signed Mark King  
Club Chairperson



Date

6<sup>th</sup> December 2007

Signed David O'Sullivan  
Club President



Date

6<sup>th</sup> December 2007